



TO BE COMPLETED BY THE TAX AUTHORITY

Ref. No. from the list of tax returns received

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**PROPERTY TAX RETURN –  
residential premises, rest and recreational facilities and garages**

**I. GENERAL INFORMATION**

(To be completed by the taxable person)

TYPE OF PROPERTY (please circle)

a) residential house

b) flat

c) rest and recreational facilities

d) garage

LOCATION: Municipality..... property ID: .....  
cadastral community; building No., building part No. (e.g. 1077-101-1)

Street..... house No..... TAX ID No. | | | | | | | | | |

Full name of the owner.....

Place of residence.....Postal code| | | | | name of post office.....

Contact information (e.g. telephone number, email address):

Information about joint owners and joint ownership shares expressed in percent.....

Is the taxable the first owner of property (please circle): YES NO

Date of acquisition of the building under a sales or swap contract or any other legal document | | | | | | | | | |

Date of issue of the certificate of occupancy or the occupancy start date for taxable persons who acquired the building through construction .....

The number of family members who, together with the taxable person, had a permanent residence in the building one year before the year for which the tax is assessed.....

(to be completed only by taxable persons with more than three family members)

Is the owner of the premises (please mark)

Claiming reduction by 160 sq. M. for the residential areas on the grounds of the fact that in the year preceding the relevant year (please mark):

- a) using those residential areas for his/her own purposes
- b) renting those areas
- c) is not using the premises for his/her own purposes and is not renting them out

- a) the owner permanently resided in those residential areas
- b) a family member (spouse, children in adopted children of the owner) ..... permanently resided in the residential areas (full name)

**II. RESIDENTIAL AND OTHER AREAS**

A	ROOMS AND STUDIES	surface area (in m <sup>2</sup> )
		(to be completed by the taxable person)
1		
2		
3		
4		
5		
6		
7		
A	TOTAL	

B	TECHNICAL FACILITIES	surface area (in m <sup>2</sup> )
(to be completed by the taxable person)		
8	kitchen	
9	depository	
10	bathroom	
11	toilet in the flat	
12	hall	
13	other	
B	TOTAL	
X	TOTAL A + B	

C	ANCILLARY PREMISES	surface area (in m <sup>2</sup> )	surface area x factor	factor
		(to be completed by the taxable person)	(to be completed by the Financial Administration)	
14	balcony			0.25
15	loggia			0.75
16	terrace - covered			0.50
17	basement or woodshed in a built facility			0.50
18	wooden woodshed			0.25
19	garage in the building			0.75
20	other - shared toilet			0.50
21	other - functional rooms			0.50
C	TOTAL			
X	TOTAL A + B + C			

### III. SCORING

#### 1. THE BUILDING

##### I. STRUCTURE

(to be completed by the taxable person)

(to be completed by the Financial Administration)

YEAR OF CONSTRUCTION: ..... No. OF SCORE POINTS.....

YEAR OF RENOVATION, COMPLETION: ..... No. OF SCORE POINTS.....

(to be completed by the Financial Administration)

I	NUMBER OF SCORE POINTS I.	
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##### II. WINDOWS - DOORS

(taxable persons to circle as appropriate)

(to be completed by the Financial Administration)

A	classical craftsmanship execution	
B	standard serial execution	
C	investment execution	
D	wooden or plastic blinds	
E	triple glazing	
F	natural stone window sills	

(to be completed by the Financial Administration)

II	NUMBER OF SCORE POINTS II.	
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##### III. FLOORING

(mark the appropriate entry for individual type of premises with an X)

	DESCRIPTION	PREMISES		
		rooms, studies	technical	ancillary
A	concrete or terrazzo			
B	simple wood, ship-deck, vinyl			
C	parquet - laminate, beechwood, carpeting			
D	parquet - classical (oakwood)			
E	ceramic tiles			
F	natural stone			

(to be completed by the Financial Administration)

III	NUMBER OF SCORE POINTS III.	
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##### IV. WALLS

(mark the appropriate entry for individual type of premises with an X)

	DESCRIPTION	PREMISES		
		rooms, studies	technical	ancillary
A	lime - chalk			
B	dispersion paint - non-washable wallpaper			
C	latex-based paint (sinkolit) - washable wallpaper			
D	ceramic tiles, wood - panelling up to 2 m			
E	ceramic tiles, wood - panelling more than 2 m high			
F	additional insulation	-----	-----	
G	durable treatment of the facade	-----	-----	

(to be completed by the Financial Administration)

IV	NUMBER OF SCORE POINTS IV.	
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(to be completed by the Financial Administration)

1	TOTAL SCORE POINTS 1 (I+II+III+IV).	
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## 2. INSTALLATIONS

### I. PLUMBING

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	in the building	
B	in the flat	
C	cold + hot water	

### II. POWER

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	power for lighting	
B	power for lighting + powering of household appliances	

### III. HEATING

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	installations	
B	heating station	
C	boiler room	
D	individual floors	

### IV. GAS INSTALLATIONS

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	in the flat	
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### V. ELEVATOR

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	personal	
B	cargo lift	

### VI. OTHER

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	common TV antenna	
B	telephone connection in the flat	
C	door phone	
D	ventilation - artificial	
E		
F		

### VII. COMMON AREAS

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	laundry room	a) non-mechanised b) mechanised	
B	drying room		
C	shelter		
D	asphalted or paved access		
E	parking lot		
F	other		

(to be completed by the Financial Administration)

2	TOTAL SCORE POINTS 2 (I+II+III+IV+V+VI+VII).	
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**3. DEDUCTION POINTS**

(taxable persons to circle as appropriate) (to be completed by the Financial Administration)

A	basement or ground-floor flat	
B	ground-floor or attic flat	
C	flat in a constantly disturbed environment	
D	height of the rooms up to 2.30 m	
E	height of the rooms over 2.30 m	
F	unpractical – separated premises	
G	unpractical – passing bedrooms	
H	entrance to the flat is through the kitchen	
I	dampness - partial	
J	dampness - predominant	
K	partial exposure to direct sunlight	
L	predominantly no exposure to direct sunlight	
M	excessive noise	
N	excessive air pollution	

3	NUMBER OF SCORE POINTS 3	
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(to be completed by the Financial Administration)

X	TOTAL SCORE POINTS (1 + 2 -3)	
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**COMMENTS BY THE TAXABLE PERSON:**

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**THE INFORMATION PROVIDED IN THE TAX RETURN MUST BE TRUE**

Date: .....

SIGNATURE OF THE TAXABLE PERSON and other joint owners