

**INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR ESTABLISHING THE RESIDENT STATUS
BASED ON THE PERSONAL INCOME TAX ACT (ZDOH-2) – DEPARTURE FROM THE REPUBLIC OF
SLOVENIA**

I. ENTERING DATA ABOUT AN INDIVIDUAL

The taxable persons enter their personal data: name, tax number, residence details before departure from the Republic of Slovenia (RS), email address and telephone number, address abroad and identification number for tax purposes in another state, state of residence, date of departure from the Republic of Slovenia (dd.mm.YYYY), and the expected duration of stay abroad. At the same time, he/she enters the period (date) to which the application for obtaining non-resident status in Slovenia for tax purposes refers, or marks that the application refers to a period when the conditions for non-resident status in Slovenia for tax purposes are met.

II. ENTERING DATA ABOUT RESIDING OUTSIDE THE REPUBLIC OF SLOVENIA (RS)

Taxable persons mark with (x) in the boxes the appropriate statement (YES/NO).

**III. ENTERING DATA ON THE REASONS FOR DEPARTURE FROM THE REPUBLIC OF SLOVENIA OR
RESIDING OUTSIDE THE REPUBLIC OF SLOVENIA (RS)**

The taxable persons mark the appropriate statement (YES/NO) with (x) in the boxes and thereby identify their reason for departure or residing outside Slovenia. They provide the necessary required information where YES is marked.

Point 2, 3, or 4 of Article 6 of the ZDoh-2 means that the taxable person meets one of the following conditions:

- resides outside Slovenia due to employment at a diplomatic mission, consulate, international mission of the Republic of Slovenia, or the permanent representation of the Republic of Slovenia to the European Union or the permanent representation of the Republic of Slovenia to an international organization, as a public official with diplomatic or consular status, or is the spouse or dependent family member of such a public official and resides with that person;
- he/she was a resident of Slovenia in any period of the past or current year and resides outside Slovenia due to employment:
 - a) in a diplomatic representation, consulate, international mission of the Republic of Slovenia or the permanent representation of the Republic of Slovenia to the European Union or the permanent representation of the Republic of Slovenia to an international organization, as a public employee in a technical or administrative function, without diplomatic or consular status;
 - b) as a public employee or official in a state authority or local community authority, namely in a country that does not consider such an employee as its resident based on reciprocity;
 - c) as an employee in the institutions of the European Communities, the European Central Bank, the European Investment Bank or the European Investment Fund, or as a spouse who is not employed and does not engage in any activity, or as a dependent child of such an employee living with that person;
- he/she was a resident of Slovenia at any time during the past or current year and resides outside Slovenia due to holding the position of a Member of the European Parliament.

IV. STATEMENT ABOUT MARITAL STATUS

The taxable person should appropriately mark with (x) in the boxes before the statements to define their marital status (whether they are single without children, single with children, married, or in a

cohabiting relationship without children, or married or in a cohabiting relationship with children). If the taxable person is married, in a cohabiting relationship, and/or has children, they should mark (x) the country of residence of their partner/children.

V. LINKS ABROAD AND IN THE REPUBLIC OF SLOVENIA (RS)

The taxable persons mark with an (x) in the boxes before the text the appropriate statement regarding the country where their centre of personal and economic interests is located. If personal and/or economic interests are abroad, they specify the foreign country. At the same time, they indicate in which country their usual residence is.

VI. OTHER DATA

The taxable persons provide other data that they believe may assist the tax authority in determining their resident status in the Republic of Slovenia (e.g., that they have previously left another country and are returning back abroad; have a Slovene/foreign passport and driver's license; are owners of real estate or movable property in Slovenia/abroad; have a bank account open or other investments in Slovenia/abroad, etc.).

VII. ATTACHMENTS

The taxable persons state the documents or evidence that they attach to their application, whereby the taxable persons are required to provide evidence for their statements (a copy of ID number for tax purposes in another state, a copy of the permit for residing in another state, a certificate of registered residence (or the address of residence) and health insurance in another state for themselves and other family members, a copy of the lease agreement, proof of real estate ownership in another state, a copy of the employment contract, proof of performing activities in another state) and, at the request of the tax authority, to submit also additional evidence or provide additional explanations (e.g., evidence of enrolment of family members in foreign schools).