

## APPLICATION FOR THE DESIGNATION OR REVOCATION OF THE REPRESENTATIVE AUTHORISED FOR THE SERVICE OF DOCUMENTS

**(VROČANJE(SERVICE) – PE form)**  
(Please read the instructions before filling in the form.)

Information about the taxable person (authorising person)													
Slovenian tax identification number	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>												
Company / Name and surname													
Name and surname of authorised representative*													
Slovenian tax identification number of the representative*	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>												
Contact phone number / e-mail address													

\*Note: this information is obligatory for legal persons and taxable persons who do not have the capacity to contract.

If the authorising person is a legal entity, sole proprietor or a natural person performing an activity or is logged in to the eService system, the documents are electronically served via the eDavki portal regardless of whether the authorised person is registered with the eService system or not.

For the purposes of service, I hereby authorise (authorised representative)													
Slovenian tax identification number	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>												
Company / Name and surname													
Contact phone number / e-mail address													

If you are listed in the eService system as the authorising person, verify that your authorised representative is technically capable of receiving documents via the eDavki portal.

If the taxable person designates several authorised representatives at the same level, the tax authority will, as a rule, serve the documents to the last representative designated by the taxable person. If the taxable person designates several representatives at different levels, the tax authority will first consider the representative at the case level, then the representative at subgroup level, then the representative at the group level and finally the general representative.

Scope and duration of the authorisation				
Mark accordingly	Description of authorisation	Date from	Date to	
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>General authorised representative (level I)</b>			
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Case (level IV)</b>			
Entering case number (reference number) of the administrative procedure: <table border="1" style="width: 100%; height: 30px; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 100%;"></td> </tr> </table>				

Date: \_\_\_\_\_

Signature of authorising or authorised person: \_\_\_\_\_

Scope and duration of the authorisation			
Mark accordingly	Code and description of the authorisation	Date from	Date to
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>01-1 – TAXES AND CONTRIBUTIONS (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.01 - Real estate transfer tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.02 - Inheritance and gift tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.03 - Vessel tax and additional vessel tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.04 - Property tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.05 - Fee for the use of building land (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.06 - Personal income tax on capital gains (nivo III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.07 - Tax on profit due to land use change (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.08 - Real property tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.09 - Value added tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.10 - Motor vehicle tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.11 - Insurance contracts tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.12 - Financial services tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.13 - Personal income tax - annual assessment (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.14 - Assessment of tax prepayment on income derived from employment and other income (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.15 - Personal income tax prepayment and personal income tax prepayment on activity income (based on actual and flat rate expenditure) (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.16 - Assessment of tax on income from the transfer of property rights (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.17 - Tax prepayment for income from basic agricultural and forestry activities (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.18 - Personal income tax on capital gains – securities (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.19 - Personal income tax on dividends (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	Tax assessment on interest (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.21 - Tax assessment on income derived from the lease of property (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.22 - Corporate income tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.23 - Tax on income of the management and supervisory bodies in times of financial and economic crisis (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.24 - Tax on income from financial instruments received by a person for a foreign account (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.25 - Social security contributions and tax deduction - REK forms (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.26 - Social security contributions - calculation of private individuals and other natural persons who do not pay wages (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.27 - Special tax on certain types of income (level III)		

Date: \_\_\_\_\_

Signature of authorising or authorised person: \_\_\_\_\_

<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.28 - Tax on profit from the disposal of derivative financial instruments (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.29 - Tax on gaming (level III)		

Scope and duration of the authorisation			
Mark accordingly	Code and description of the authorisation	Date from	Date to
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.30 - Tax gaming profits (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.31 - Tax on lottery tickets (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.32 - Other taxes on the use of goods and services (fees, environmental charges, fees and land reclamation) (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.33 - Calculation of concession duties (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.34 - Concession and additional concession fee on high school and university student income (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.35 - Reduction and exemption from withholding tax (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.36 - Organising games of chance under the Gaming Act (ZIS) (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-1.37 - Withholding tax refund (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>01-2 – EXCISE DUTY, ENVIRONMENTAL DUES AND CUSTOMS DUTIES (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-2.01 - Excise duty (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-2.02 - Environmental dues (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	01-2.04 - Customs duties (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>02 – ACCOUNTING INFORMATION REPORTS (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	02.01 - Accounting information reports, reminders, invitations, ... (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>03 – ENFORCEMENT PROCEEDINGS (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	03.01 - Enforcement decisions, decisions, notices, summons, ... (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>04 – SURVEILLANCE PROCEEDINGS (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	04.01 - Surveillance and inspection documents (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>05 – TAX REGISTER (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	05.01 – Tax identification number certificate (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	05.02 – Certificate on entering data in the pension scheme register (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	05.03 – Determination of resident status (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>06 – MINOR OFFENCE PROCEEDINGS (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	06.01 – Documents of minor offence proceedings (level III)		
<input type="checkbox"/> YES <input type="checkbox"/> NO	<b>90 Other documents (level II)</b>		
<input type="checkbox"/> YES <input type="checkbox"/> NO	90.01 – Other documents (level III)		

Date: \_\_\_\_\_

Signature of authorising or authorised person: \_\_\_\_\_